



DATE FILED:

UNIFORM APPLICATION FORM (rev.3-19-2021)

FOR ZONING PERMIT APPLICATIONS CITY OF AVENAL ZONING ORDINANCE

PERMIT APPLICATION TYPE:

(Planning Dept. Use Only)

- Site Plan Review (SPR)**
- Conditional Use Permit (CUP)**
- Mobile Home Review (SPR-MHR)**
- Home Occupation Permit**

SPR No. ___-___

CUP No. ___-___

MHR No. ___-___

HOP No. ___-___

SUMMARY INFORMATION FORM FOR ZONING PERMIT APPLICATIONS:

The purpose of this form is to provide information concerning the proposed development to help determine whether it conforms to the provisions of the zoning ordinance. Only the owner or owner's authorized agent may submit an application. **When filing is done by mail the signature must be notarized.**

The following information is necessary to properly and efficiently process the application. Incomplete applications cannot be accepted as complete and may delay processing the application until all of the required information is submitted. Please follow these directions and print or type the answers. If the information requested is not applicable to the proposal, write N/A In the space. Attachments may be used to better illustrate or explain the project.

PART A: CERTIFICATION

I hereby certify that the statements furnished in this application and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief. Furthermore, I hereby certify that I am aware that both on-site and off-site improvements may be required to make the zoning permit valid.

DATE SUBMITTED: _____, 20____;

APPLICANT OR AGENT: _____; **Applicant** **Agent**
(Signature)

Print Name: _____

Mailing Address: _____

City: _____, State: _____, Zip: _____

Phone No.: (____) _____; FAX No.: (____) _____

Email Address: _____

PART B: PROPERTY OWNER CERTIFICATION *(To be completed if the applicant is not the property owner)* I hereby certify under penalty of perjury that I am the owner of the property described in this application and that the applicant is authorized by me to make this zoning permit application for the proposed use on my property. Furthermore, I hereby certify that I understand that both on-site and off-site improvements may be required to make the zoning permit valid. **When filing is done by mail signatures must be notarized.**

PROPERTY OWNER: _____ ; DATE: _____ 20____ ;
(Signature)

Property Owner's Name (if different from Applicant): _____
Address: _____, City: _____, State: _____ Zip: _____
Phone No.: (____) _____ ; FAX No.: (____) _____
Email (Required): _____

PROPERTY OWNER: _____ ; DATE: _____ 20____ ;
(Signature)

Property Owner's Name (if different from Applicant): _____
Address: _____, City: _____, State: _____ Zip: _____
Phone No.: (____) _____ ; FAX No.: (____) _____
Email (Required): _____

PROPERTY OWNER: _____ ; DATE: _____ 20____ ;
(Signature)

Property Owner's Name (if different from Applicant): _____
Address: _____, City: _____, State: _____ Zip: _____
Phone No.: (____) _____ ; FAX No.: (____) _____
Email (Required): _____

PROPERTY OWNER: _____ ; DATE: _____ 20____ ;
(Signature)

Property Owner's Name (if different from Applicant): _____
Address: _____, City: _____, State: _____ Zip: _____
Phone No.: (____) _____ ; FAX No.: (____) _____
Email (Required): _____

If the title to the property is other than a single, joint or multiple ownership, please use the following space to state precisely in what manner the title to the property is recorded (i.e., partnership, corporation, trust, estate, etc.)

1. Name of partnership, corporation, etc.: _____

2. Name and title of person authorized to execute this application for the above named: _____

Subscribed and certified by:

Received by: _____
Planning Department Representative

Receipt Number: _____ Date Received: _____

PART C: GENERAL INFORMATION (Please Print or Type; Must Be Completed by Applicant)

Site Address: _____

Assessor's Parcel Number(s): _____, _____, _____

Project Description / Use Proposed: Each application shall include a complete project description which provides a project overview with all applicable information concerning the type of use proposed, hours of operation, number of shifts, number of employees, number and types of vehicles used in the operation. The project description shall also include the project sponsor's purpose and need for the project; project objectives; existing facilities; landscaping; lighting; signage; access/circulation; security and maintenance; fire suppression and safety proposals; storm water protection; water usage; surrounding land uses and setting; and other permits and approvals that may be required. If construction of new facilities is proposed the project should also address grading and compaction; construction and construction schedule; and project design features:

pursuant to Section _____ of the City of Avenal Zoning Ordinance.

Site Area: _____ sq. ft. or acres; Dimensions: _____ feet wide; by _____ feet deep.

Building size: total area _____ sq. ft.; _____ feet wide, by _____ feet long.

Number of Floors: _____

Number of Employees: _____

Is off-street parking provided? No Yes. If yes, how many spaces: _____

Number of Handicapped Spaces: _____

PART D: ZONING INFORMATION: (The Planning Department will complete this section)

Zone District Classification of the site: _____

Is a change of zone proposed? Yes No.

Is an engineered septic tank/leach field system required? Yes No.

Is the site in a Flood Zone? Yes No.

If yes, Panel No. 060086-_____ ; Zone _____.

Is the site in a floodway? Yes No

Is the site restricted by Land Conservation (Williamson Act) Contract? Yes No.

If yes: Preserve No. ____ - _____, and Contract No. _____.

PART E: TYPE OF CEQA REVIEW REQUIRED (The Planning Department will complete this section)

If the project is Categorical Exempt, give Class: _____,

If project is a ministerial project, cite classification: _____

Is environmental review required? No Yes; If yes, attach environmental information form.

PART F: HAZARDOUS WASTE SITE DATA (Must be completed by the applicant)

Section 65962.5(f) of the California Government Code states the following:

(f) Before a lead agency accepts as complete an application for any development project which will be used by any person, the applicant shall consult the lists sent to the appropriate city or county and shall submit a signed statement to the local agency indicating whether the project and any alternatives are located on a site that is included on any lists compiled pursuant to this section and shall specify any list. If the site is included on a list, and the list is not specified on the statement, the lead agency shall notify the applicant pursuant to Section 65493.

The “Cortese” list can be accessed at the following link:

https://www.envirostor.dtsc.ca.gov/public/search?cmd=search&reporttype=CORTESE&site_type=CSITES,FUDS&status=ACT,BKLG,COM&reporttitle=HAZARDOUS+WASTE+AND+SUBSTANCES+SITE+LIST+%28CORTESE%29

The following statement must be completed by the owner of the subject property or the owners authorized agent before this application can be certified complete by the City of Avenal – Community Development Department:

STATEMENT:

1. I have reviewed the attached "Cortese" list from the California Department of Toxic Substances Control's (DTSC's) "Envirostor" database dated _____ 20_____, and state that the subject site(s) of this application (is / is not) on the "Cortese" list.

2. Name of applicant/agent: _____

3. Address of applicant/agent: _____

4. Applicant's/agent's phone number: _____

5. Address of project site (street name and number if available and ZIP Code): _____

6. Local agency (city/county): City of Avenal _____

7. Assessor's Parcel Number(s) for the project site: _____

8. Specify any list pursuant to Section 65962.5 of the Government Code: "Cortese" list: _____

9. Regulatory identification number: _____

10. Date of "Cortese" list: _____

11. Applicant's/agent's signature: _____

12. Date of applicant's/agent's signature: _____

PART G: SITE PLAN DRAWING; INSTRUCTIONS FOR PREPARING A SITE PLAN DRAWING

(This must be completed by the applicant):

The site plan must be drawn in a neat and legible manner on paper, a minimum of 8½ by 11 inches to a maximum of 24 by 36 inches in size. The scale must be large enough to show all details clearly. *Three copies of the site plan must be submitted with Building Permit applications. 5 copies of the site plan must be submitted with Zoning Permit applications.* If additional copies will be necessary, you will be notified. The following information must be included on the site plan. **Site plans for commercial and industrial projects shall be professionally drawn to scale and shall include elevation drawings of all structures, proposed or existing.**

The following information must be included on the site plan.

- a. Name and address of the legal owner of the site, and of the applicant, if not the owner.
- b. Address of the property, if it has been assigned.
- c. Assessor's Parcel Number (APN).
- d. Date, north arrow and scale of drawing.
- e. Dimension of the exterior boundaries of the site.
- f. Name all adjacent streets, roads, or alleys, showing right-of-way and dedication widths, reservation widths, and all types of improvements existing or proposed.
- g. Locate and give dimensions of all existing and proposed structures on the property. Indicate the height and depth of the buildings and their distances to at least two (2) property lines.
- h. Show access, internal circulation, parking and loading space. Detail off-street parking, exits and entrances, complete with dimensions and numbers of parking spaces, including handicapped spaces.
- i. Show all fences, walls and landscaping: their locations, heights, materials and/or type.
- j. Show all signs: their location, size, height and material used.
- k. Note all external lighting: location and the general nature and hooding devices.
- l. Indicate location of existing and proposed septic tanks and leach lines, and water wells within 50 feet of the property if the proposed use is not connected to a municipal water and sewer system (i.e., City of Hanford, Armona CSD, etc.)
- m. Location and direction of on-site drainage. Indicate method of storm water drainage.
- n. Location of existing and/or proposed public improvements (such as curbs, gutters, sidewalks, utility poles, fire hydrants, street lights, traffic signal devices, etc.)
- o. Note the distances to the nearest fire hydrant and proposed method of fire protection
- p. Note any special method of fire protection (i.e., water tanks, new fire hydrant, etc.)
- q. Show existing and proposed landscaping.
- r. The applicant should include any additional information that may be pertinent or helpful concerning this application.
- s. Other data may be required to permit the zoning administrator to make the required findings.

PART H: SUPPLEMENTAL INFORMATION FOR MOBILE HOME REVIEWS
FOR MOBILE HOME REVIEWS FOR MOBILE HOMES ON TIE DOWN SYSTEMS

The purpose of this supplemental form is to provide information concerning the proposed Site Plan Review-Mobile Home Review to help determine whether the application as proposed conforms with the provisions of the Zoning Ordinance. **(Please Note: 1) Mobile homes placed on a permanent foundation system do not qualify for a Mobile Home Review and 2) Property that is located in a flood zone does not qualify for a Mobile Home Review.)**

Proposed Use: (Pick One)

_____ Mobile home as an Accessory Dwelling Unit in the Residential zone district and Multi-Family Residential zone district, in accordance with the regulations prescribed in Zoning ordinance

_____ Temporary mobile home

Type of mobile home: _____ New; _____ Used; _____ Undecided.

Date of Mobile Home: _____

Approximate size of Mobile Home: _____ feet wide; _____ feet long.

Number of bedrooms/ bathroom in the proposed mobile home: _____ bedroom(s) _____ bathroom(s)